

Instructions for completing the Regular or Singular Donation Form

1. Download the Regular Donation Form and print

2. Complete this top section with your bank details and sign

3. Complete this section if making a regular promise to pay

4. Complete the Gift Aid Declaration

3. Complete this section if making a single payment

Enter the Lodge Name and Number you want the donation to be credited to.

5. Complete your personal details and sign.

The form is titled 'The Freemasons' Grand Charity' and 'Instructions to your Bank or Building Society to pay by Direct Debit'. It includes a barcode at the top left and a 'DIRECT Debit' logo at the top right. The form is divided into several sections:

- Top Section (Red box):** Contains the charity's name, logo, and contact information. It includes fields for 'To: The Manager' (branch/building society), 'Address', 'Postcode', 'Name(s) of Account holder(s)', 'Branch and Building Society Account Number', and 'Branch sort code'. It also has a section for 'Instructions to your bank or building society' and a 'Signature' field.
- Payment Frequency (Green box):** A section titled 'I promise to pay you the attached sum of' with options for 'each Month', 'Year', '3 months', and '6 months'. It includes a field for the amount and a date field.
- Payment Frequency (Blue box):** A section titled 'Please tick one or more of the following as appropriate' with options for 'Freemasons in England payable to The Freemasons' Grand Charity' and 'Freemasons elsewhere'. It includes a field for the amount and a date field.
- Gift Aid Declaration (Orange box):** A section titled 'GIFT AID Declaration' with a declaration statement and a checkbox for 'on this donation only', 'in the past 4 years', or 'in the future'.
- Personal Details (Yellow box):** A section titled 'Personal Details' with a declaration statement and fields for 'Title', 'Surname', 'Forename(s)', 'Address', 'Postcode', 'Telephone', and 'Signature'.

Send your completed form to :-
The Freemasons' Grand charity
60 Great Queen Street
London
WC2B 5AZ